

## DIRECT DEPOSIT ENROLLMENT FORM

The undersigned, hereinafter called "Owner", is now authorizing Sperry Van Ness|Southern Commercial Real Estate, LLC to make direct deposit (EFT) payments for his/her/its rental income to the financial institution and owner account as designated below. Owner agrees that electing to participate in EFT payments will not amend any lease agreements or listing agreements between Sperry Van Ness|Southern Commercial Real Estate, LLC and Owner. This agreement simply allows for EFT payments in lieu of paper check payments.

Owner agrees to give at least thirty (30) days advance written notice of any change in the payment instructions shown below. Owner agrees that any changes to their mailing address will continue to be submitted in writing to Sperry Van Ness|Southern Commercial Real Estate, LLC. Owner agrees that Sperry Van Ness|Southern Commercial Real Estate, LLC will not be held liable for any interest or other claims arising as the result of Owner's failure to provide written notice of any payment instruction changes. Owner also releases and agrees to indemnify and hold Sperry Van Ness|Southern Commercial Real Estate, LLC harmless for any loss, claim, damage, or interest incurred as the result of Owner's depository institution's failure to properly or promptly post any EFT payment and/or as a result of any error or omission in the payment instructions provided by or on behalf of Owner. Owner understands and agrees that Sperry Van Ness|Southern Commercial Real Estate, LLC will have up to ninety (90) days after receipt of this form to process the EFT request.

**Request Type:**    **New Application Request**    **Change Request**    **Cancellation**

*Please complete the following information and attach a voided check. If additional space is need for leased property locations, please add to the back of the form.*

Owner's Name \_\_\_\_\_

SS#/EIN # \_\_\_\_\_ Phone # \_\_\_\_\_

Owner's Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Leased Property Address(s) \_\_\_\_\_

Bank Name \_\_\_\_\_

Name on Account \_\_\_\_\_

ABA Routing # \_\_\_\_\_

Bank Account # \_\_\_\_\_  Checking  Savings

Signature of Owner or Authorized Representative \_\_\_\_\_

Date \_\_\_\_\_

**Please mail your completed form along with a voided check to:**

Sperry Van Ness|Southern Commercial Real Estate, LLC  
1926 India Hook Road  
Rock Hill, SC 29732